

# Reusable Planners

## Framed Planners

### Hanging your planner

Be sure to hang your planner using the saw hook on the back side of the frame. This will take the weight of the planner.

To stabilise your planner and keep it safe, we strongly recommend using some adhesive velcro strips on each corner. One side sticks to the planner and the other side sticks to the wall. This will help keep the planner still when you are writing or cleaning it.

### Cleaning your planner

We like to use Windex and paper towel to clean our planners. Liquid chalk is best picked up with a textured cloth e.g. microfiber or paper towel.

Whatever method you use to clean your windows will work on the glass.



### Broken glass, no worries!

We hope this never happens to you but if it does you're welcome to give us a call. We have a large variety of frames in-stock and will be happy to replace your frame at a reduced cost.

Alternatively you can contact a glazier to replace the glass if the frame is still intact.

### Feel like a change?

If your planner layout or design is no longer working for you, head to our online store and browse our replacement print. Update the colour, style or layout to match your life.

**TIP:** Spray onto your cloth before cleaning rather than spraying directly onto the glass. The liquid chalk is water-based and will run very quickly causing a puddle in the frame.

## Laminated Planners

### Hanging your planner

Your laminated planner already has magnet strips installed on the back side so it's ready to stick on the fridge and start using straight away.

If your fridge is one that magnets won't stick to, use some blue-tac, tape or velcro to stick it on pantry door or wall.

### Cleaning your planner

You can also use Windex and paper towel to clean your laminated planner although a damp cloth, baby wipe or similar will do a fantastic job.

If over time you find there's a stubborn spot, use a magic eraser (available at the supermarket) to remove the chalk.

**TIP:** Use a scooping motion to trap the chalk.

Rubbing back and forth will smudge the chalk rather than lift it off.

### Things to avoid

- Keep your planner away from heat.
- Make sure your planner stays flat to avoid creasing.
- Don't use whiteboard markers - they won't wipe off

**TIP:** You may need to wipe your planner more than once to get it clean. Please persist, it will come off!

